

## **OISF CIRCULAR ORDER NO. 08**

(In accordance with Section- 50 (6) (b) & 59 of OISF Rule,2017, the Administrative Head has prepared the following Furniture, Utensils & Electronic Device chart. The Borrowing Organisation shall provide all necessary Logistic support to OISF force deployed in their Organisation for running of the OISF Unit. Besides they shall provide other Electronic Gadgets, Security Equipment and other related Equipment to control the Security of their Premises, Property, Plant, Mines etc. The list of items to be given by the concerned Borrowing Organisations as per the Survey report after procurement. After the Survey, the survey team shall submit requirement of Accommodation, Furniture, Cooking Utensils and other Logistic support to the Borrowing Organisation. A tentative Chart of different Logistic items, Utensils & Electronic Device have been prepared)

### **SCALE OF FURNITURE WITH OTHER ARTICLES FOR OISF OFFICES**

<b><u>Dy. Commandant</u></b>		<b><u>Requirement</u></b>
1	Big Executive Table good quality	As per requirement
2	Revolving Executive Chair good quality	As per requirement
3	Good quality Reception Chair	As per requirement
4	Side rack	As per requirement
5	Side Table with drawer of good quality	As per requirement
6	Foot rest	As per requirement
7	Table top Glass	As per requirement
8	Almirah	As per requirement
9	Computer Table	As per requirement
10	Resting Chair	As per requirement
11	Hat Rack	As per requirement
12	Desk Top Computer	As per requirement
13	Laptop	As per requirement
14	Multipurpose Printer (Printer, Scanner, Fax & Photocopier)	As per requirement
15	LED TV with Set up Box	As per requirement
16	AC	As per requirement
17	Office stationary	As per requirement
18	Sofa Set with centre Table ( for Visitor)	As per requirement
19	BSNL Telephone with STD Facility / Fax / Intercom	As per requirement
20	Umbrella	As per Requirement

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<b>ASST. COMMANDANT.</b>		<b>Requirement</b>
1	Executive Table	As per requirement
2	Executive Chair	As per requirement
3	Visitors Chair	As per requirement
4	Side Rack	As per requirement
5	Almirah small	As per requirement
6	Hat Rack	As per requirement
7	Desk Top Computer	As per requirement
8	Multipurpose Printer (Printer, Scanner, Fax & Photocopier)	As per requirement
9	Computer Table	As per requirement
10	LED TV with Set up Box	As per requirement
11	AC	As per requirement
12	Office stationary	As per requirement
13	BSNL Land Phone / Fax / Intercom	As per requirement

<b>Inspectors/ Subedar</b>		<b>Requirement</b>
1	Executive Table (Small)	As per requirement
2	Front Chair	As per requirement
3	Computer Table	As per requirement
4	Side rack	As per requirement
5	Almirah small	As per requirement
6	Desk Top Computer with Printer	As per requirement
7	Office stationary	As per requirement
8	BSNL Land Phone / Fax / Intercom	As per requirement

<b>Office Staff</b>		<b>Requirement</b>
1	Table 4'x2 1/2'x2 1/2' with three drawers for Clerk.	As requirement
2	Table 3'x2 1/2'x2 1/2' with three drawers two for Clk.	As requirement
3	Armed Chair with canned seat	As requirement
4	Side Rack	As requirement
5	Wooden Stool (Office runner)	As requirement
6	Computer Table with Chair	As requirement
7	Almirah in Office for maintenance of records	As requirement
8	Computer with Printer	As requirement
9	Office stationary	As requirement
10	BSNL Land Phone / Fax / Intercom	As requirement

**LIST OF REQUIREMENT OF FURNITURE AND EQUIPMENT STORES BARRACKS****FURNITURE AND PROPERTY**

Sl. No	Particulars of the stores	Requirement
1	Almirah large	As per requirement
2	Black board with easel	As per requirement
3	Bamboo /N/Net set or iron M set	As per requirement
4	Charpoys wooden / Iron (Bed Cot)	As per requirement
5	Chair office/ Barracks	As per requirement
6	Clock wall	As per requirement
7	Curtain Cloth	As per requirement
8	Benches wooden with or without back or Steel	As per requirement
9	Board wooden long jump	As per requirement
10	Cash box / chest / treasure chest	As per requirement
11	Ladder with steps	As per requirement
12	Lanterns Hurricane	As per requirement
13	Emergency Light	As per requirement
14	Strap securing lathis	As per requirement
15	Iron Box	As per requirement
16	Rack rifle wooden/ iron	As per requirement
17	Board for hand cuffs	As per requirement
18	Writing Table	As per requirement
19	Tape measuring large	As per requirement
20	Wooden trays / Plastic	As per requirement
21	Paper cabinet	As per requirement
22	Waste paper basket	As per requirement
23	Table cloth	As per requirement
24	Fire alarm tins	As per requirement
25	Pad locks	As per requirement
26	Mattress	As per requirement
27	Pillow	As per requirement
28	Pillow Cover	As per requirement
29	Bed sheet	As per requirement
30	Dining Table	As per requirement
31	Dinning Chair	As per requirement
32	Mirror	As per requirement
33	Gen Set	As per requirement
34	Inverter	As per requirement
35	BSNL Land Phone / Intercom	As per requirement

**N.B. :-** The unit Commander & the Borrowing organisation will decide the requirement Logistic supports as per necessity.

**LIST OF REQUIREMENT OF UTENSILS**

Sl. No	Items	Requirement
1	Degchi Aluminium 40" with lid	As per Requirement
2	Degchi Aluminium 18" with lid	As per Requirement
3	Degchi Aluminium 24"	As per Requirement
4	Degchi Aluminium 14" with lid	As per Requirement
5	Bucket GI 2 Gallon capacity	As per Requirement
6	Iron Karai (Big) / Small	As per Requirement
7	Industrial Grinder	As per Requirement
8	Knives / Panki	As per Requirement
9	Tawa Iron	As per Requirement
10	Chakla Belan wooden	As per Requirement
11	Chimata Iron	As per Requirement
12	Karchhi / Dabu	As per Requirement
13	Jharna Iron / Jali Chatu	As per Requirement
14	Parat Brass	As per Requirement
15	Masaladani	As per Requirement
16	Meat safe	As per Requirement
17	Karchi Iron (small)	As per Requirement
18	Atta Chalni	As per Requirement
19	Axe Iron	As per Requirement
20	Lota Brass with Iron handle / Jug steel	As per Requirement
21	Taraju (Scale) Electronics / Manual	As per Requirement
22	Pressure Cooker (10 Ltrs.)	As per Requirement
23	Hurricane / Emergency Light	As per Requirement
24	Hot Case (10 ltrs.) / Steel cane	As per Requirement
25	Basket ration / chapatti	As per Requirement
26	Kettle (Aluminium) 12" / Tea container steel 10 ltrs	As per Requirement
27	Milk container 3 ltr	As per Requirement
28	Washing Basin	As per Requirement
29	Hema Dasta (Big)	As per Requirement
30	Idl vessels with trays for Iddlies	As per Requirement
31	Steel Water Drum (100 ltrs)	As per Requirement
32	SS Serving Spoon	As per Requirement
33	Plate (bone China / melamine)	As per Requirement
34	Deep Fridge	As per Requirement
35	Fridge	As per Requirement
36	Gas Stove (Big)	As per Requirement
37	Gas connection with local availability with Cylinder	As per Requirement
38	Micro Woven	As per Requirement
39	Electrical stone Grinder (Biri Pesa)	As per Requirement
40	Automatic Roti Maker	As per Requirement
41	Dough kneading Machine	As per Requirement
42	Industrial Cooker	As per Requirement

**N. B. :-** Up to date Cooking Utensils & Equipment should be provided for preparation of good Hygienic food and to save time.

**LIST OF REQUIREMENT OF RECREATION AMENITIES**

Sl. No.	Name of the Articles	Qty.
1	Volley Ball	As per Requirement
2	DVD Player with speakers	As per Requirement
3	News Paper	As per Requirement
4	LED With Dish Connection	As per Requirement
5	Foot Ball	As per Requirement
6	Badminton Rackets & net	As per Requirement
7	Chess	As per Requirement
8	Magazine / Periodicals	As per Requirement
9	Volley Ball Net	As per Requirement
10	Carom Board	As per Requirement
11	Public Address System	As per Requirement
12	Caller Phone	As per Requirement
13	Hockey stick	As per Requirement
14	Hockey Ball	As per Requirement
15	Cordless Microphone with accessories	As per Requirement
16	Other necessary items	As per Requirement
17	Podium	As per Requirement

\* Other sports and Athletic articles should be supplied time to time when indent will be placed.

**SECURITY GADGET'S (ELECTRONIC / MODERN) RECOMMENDATION BY THE SURVEY BOARD**

SL No.	Name of the Gadgets	Quantity
1	Boom Barrier for Vehicle	As per Requirement
2	Dragon Search Light	As per Requirement
3	CCTV Dome Shaped Camera	As per Requirement
4	CCTV Fixed Camera	As per Requirement
5	DFMD, HHMD	As per Requirement
6	PA System	As per Requirement
7	VHF Sets	As per Requirement
8	Walkie Talkie	As per Requirement
9	Intercom Telephone	As per Requirement
10	NVD	As per Requirement
11	Day Binocular	As per Requirement
12	Tyre killer	As per Requirement
13	Hydraulic Bollard	As per Requirement
14	Revolving Search Light	As per Requirement
15	Trolley mirror	As per Requirement
16	Infrared Beam Barrier	As per Requirement
17	Glass Break Acoustic Sensor	As per Requirement
18	Optic Fibber Scope	As per Requirement
19	Shock Baton	As per Requirement
20	Motion sensor	As per Requirement
21	RSP Tool Kit	As per Requirement
22	Burglar Alarm	As per Requirement
23	Bomb suppression safety Blanket	As per Requirement

**N.B. :-**

Other Security Gadget's (Electronic / Modern) which comes to market, if that items are necessary for the use of Security of the Borrowing Organisation, the items may be indented by the unit Commander after discussing with the Administrative of the Borrowing Organisation.

Addl. D. G. of Police, SAP  
Shubaneswar

03/07/18